

**SWEETWATER COUNTY TRIPARTITE BOARD (SCTB)  
ETHICS AND CONFLICT OF INTEREST POLICY**

**ETHICS AND CONFLICT OF INTEREST**

The purpose of the conflict of interest policy is to protect the SCTB's interests when it is contemplating taking an action or entering into a transaction or arrangement that might benefit the private interest of any member of the SCTB, or of the entity or constituency with which the member represents. This policy is intended to supplement, but not replace, any applicable state and federal laws governing conflict of interest.

**DEFINITIONS**

- a. "Interested person" is any member who has a direct or indirect personal or financial interest in the action, transaction or arrangement in which the SCTB is or might be engaged.
- b. "Financial interest." A member has a financial interest if the member has, directly, or indirectly, through business, investment or family.
- c. An ownership of investment interest in any entity with which the SCTB has or may have a transaction or arrangement.
- d. A compensation arrangement with the SCTB or with any entity or individual with whom the SCTB has or may have a transaction or arrangement; or
- e. A potential ownership or investment interest in, or compensation arrangement with, an entity or individual with which the SCTB is negotiating a transaction or arrangement.
- f. "Compensation" means any direct or indirect remuneration as well as gifts or favors that are not insubstantial.

**PROCEDURES FOR DETERMINING CONFLICT OF INTEREST**

A financial interest does not necessarily constitute a conflict of interest.

Prior to voting on matters in which a potential conflict of interest exists for any member, the Chairperson shall inquire whether any member desires to abstain from voting because of a conflict of interest and any board member shall declare that he or she abstains from voting if a conflict of interest exists.

If a member believes he or she may have a conflict or potential conflict of interest, he or she shall disclose the existence of the financial interest to the SCTB, if such conflict arises during a SCTB meeting, or to the Chairman if the conflict arises between regularly-scheduled meetings. The member shall leave the meeting during the discussion of, and the remaining SCTB members shall vote upon, the determination as to whether a conflict exists. The member who disclosed the conflict or potential conflict shall not vote in such determination.

A member may be requested by any other member to abstain from voting because of a conflict of interest. If the challenged member refuses to abstain from voting as requested, the Chairperson shall immediately call for a vote of the members to determine whether the challenged member is in conflict of interest, and shall be required to abstain from voting on the matter before the board. If the majority of members present votes to require the abstention of the challenged board member, that board member shall not be permitted to vote.

If a member is found to have a conflict of interest, he or she shall not take part in any discussion, deliberations or vote upon the action, transaction or arrangement before the SCCJSB. The existence of conflict, and the member's abstention, shall be reflected in the minutes of the meeting.

**PROTECTION FROM LIABILITY**

Pursuant to Wyoming Statute § 16-1-106(b), no individual member of the SCTB shall be personally liable for any actions or procedures of the SCTB.

**INDEMNIFICATION OF MEMBERS AND OFFICERS**

The SCTB shall indemnify any member, former member, officer, or former officer of the SCTB, against expenses actually and reasonably incurred by him or her in connection with the defense of any action, suit, or proceeding, civil or criminal, or for any loss or claim resulting from any such action, suit or proceeding in which he or she is made a party by reason of being or having been a member or officer, including any matter as to which he or she is adjudged in such action, suit or proceeding to be liable for negligence or misconduct in the performance of the duty of the SCTB.

**Approved by:**

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Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name