

Documenting Volunteer Hours

Julie Dunlap provided the board with a Documenting Volunteer Hours packet with their pre-meeting materials in February. If the board could use this form for documenting any hours they spend on CSBG volunteering outside board meetings, it would really help Julie with the IS reporting at the end of the year. Julie Dunlap tracks board meeting volunteer hours, but not travel time to each meeting for board members.

Meeteetse Visitor Center Membership

Julie Dunlap had Yellowstone Country Assistance Network listed on the Meeteetse Visitor Center website, when she asked the cost, they requested YCAN become a member of the visitor center the cost is \$30 per year with advertising discounts and a link to our website. Julie felt this would be a good way to get our information into Meeteetse. Connie Zierke made a motion to approve becoming a member of the Meeteetse Visitor Center, Wendy Morris seconded the motion and the motion unanimously passed.

Board Member Satisfaction

Julie emailed the board a satisfaction survey before the March 4, 2017 board retreat, but did not get any responses to the survey monkey survey. It is important that we periodically assess board member satisfaction so the Executive Director can address any concerns, make improvements, to ensure board member retention. Board participation is so critical to our mission and if anyone is unable to meet the time requirements we need to address this issue. Julie Dunlap asked that each member take the survey prior to the May 2017 board meeting.

Park County Poverty Alleviation Coalition

Julie Dunlap attended the March 30, 2017 Park County Poverty Alleviation Coalition meeting and gave a brief presentation on YCAN and what we are doing and the changes at our organization. Julie talked to the coalition about writing the YCAN TANF application for the Building Better Futures Today Class. The coalition asked her to try to get approval from the board and proceed. Julie sent a project overview to the board and asked each member to email her with the decision. We had three members object. Julie informed Wendy Morris and Dawn Garrison of the board's decision. Julie asked the board what level of participation they would like her to have on the coalition as it was one of her goals for the year from her performance evaluation.

Review of Bylaws

At the March 4, 2017 retreat, the board members reviewed the agency mission statement. After attending the ROMA training in February 2017, board member Wendy Morris and executive director Julie Dunlap learned that mission statements should include four key elements: population, service, outcome, and relationship.

The board used a process to review the mission statement of the organization "Building Communities Changing Lives" each of the following categories; population, service, outcome, and relationship were reviewed and addressed by the board. New missions were proposed and discussed. After a discussion the board determined that they wanted to keep "Building Communities Changing Lives". This is the tag line used by the organization to brand ourselves and the board felt it was counter intuitive to change the agency tag line, as the purpose of the agency still addresses the Six National Goals. Wendy Morris made a motion to keep the existing mission statement "building communities changing lives", Shaunna Romero second the motion and the board unanimously voted to keep the mission statement as it was.